



**2017 Springfest  
Merchant Vendor Agreement  
Saturday, April 1, 2017**

Business Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Website/Social Media: \_\_\_\_\_

**Merchant/Vendor Category:**

(Please choose the one category that best describes your art or product)

- Artist/Hand Crafter
- Reseller
- Miscellaneous Vendor

**Art/Craft Category:**

(Please choose only 1 primary category and then give description of all items in space provided)

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Accessories       | <input type="checkbox"/> Country Wood     | <input type="checkbox"/> Metal         | <input type="checkbox"/> Sculpture      |
| <input type="checkbox"/> Aroma-therapy     | <input type="checkbox"/> Dolls/Doll Items | <input type="checkbox"/> Miscellaneous | <input type="checkbox"/> Specialty Food |
| <input type="checkbox"/> Baskets           | <input type="checkbox"/> Fiber            | <input type="checkbox"/> Mixed Media   | <input type="checkbox"/> Stone          |
| <input type="checkbox"/> Candles           | <input type="checkbox"/> Folk Art         | <input type="checkbox"/> Painting      | <input type="checkbox"/> Toys           |
| <input type="checkbox"/> Ceramics          | <input type="checkbox"/> Fragrance        | <input type="checkbox"/> Pet Products  | <input type="checkbox"/> Wood           |
| <input type="checkbox"/> Clay              | <input type="checkbox"/> Furniture        | <input type="checkbox"/> Photography   | <input type="checkbox"/> Other _____    |
| <input type="checkbox"/> Computer Gen. Art | <input type="checkbox"/> Glass            | <input type="checkbox"/> Pottery       |   |
| <input type="checkbox"/> Clothing          | <input type="checkbox"/> Jewelry          | <input type="checkbox"/> Quilts        |   |

Detailed description of items offered and a price range of your merchandise. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please indicate the number of **10' x 10'** spaces you are renting. \_\_\_\_\_

**Location**

First Security Amphitheatre in Riverfront Park

**Date**

Saturday, April 1, 2017. Riverfest is an outdoor event and vendors should come prepared for the weather. There is NO RAIN DATE and Riverfest offers no guarantee for sales.

**Tent/Electrical/Water**

All vendors must have an event style 10x10 canopy for booth space. Table and chairs will not be provided. No electricity or water is available. Vendor must be 100% self-sufficient.

**Set-Up**

Saturday, April 1, 2017 – Arrive at 6:00 a.m. and set up to be completed by 8:00 a.m. and open for business at 10:00 a.m. Market to run through 6:00 p.m. Times are approximate and subject to change.

**Fee**

Fee to participate is \$125 non-refundable per 10x10 spaces. Fee is due with contract.

Method of payment:

Money Order     Cashier's Check     MasterCard\*     Visa\*

\*A 3% fee will be added for Credit Cards

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Card Holder Name: \_\_\_\_\_ SEC Code: \_\_\_\_\_

Signature: (for credit card use) \_\_\_\_\_

**Please send payment to:**

**Riverfest**

**500 President Clinton Ave, Suite 217**

**Little Rock, AR 72201**

*Enclosed please find my Merchant/Vendor agreement and non-refundable fee to participate in Springfest 2017 as a Merchant/Vendor. I agree to assume full responsibility for my conduct and for all property I will bring on the premises, and I will not hold Riverfest, Inc. or anyone else responsible for any damages or personal injury or theft or any act that may occur at Springfest. I agree to carry liability insurance and I will provide proof of such insurance by M. I understand that my name and or business name and any photos may be used for promotional and/or informational purposes. **I understand all fees are non-refundable.** I have read and agree to abide by all rules and regulations.*

**Indemnification**

Vendor agrees to obtain commercial general liability insurance, from a company acceptable to Riverfest, in an amount no less than \$1,000,000 for bodily injury and property damage, including products. Vendor agrees to obtain liability insurance to protect vendor against all claims for losses, injury or property damages during the festival and to provide Riverfest with a certificate of insurance.

**PROOF OF THIS INSURANCE WILL BE REQUIRED NO LATER THAN MARCH 1, 2017.**

Vendor agrees to indemnify and hold harmless Riverfest, Inc., the City of Little Rock, the City of North Little Rock and any of Riverfest's sponsors, officers, directors, employees, volunteers, agents or other vendors against any loss, damage or claim resulting from any act or omission of the vendor during the festival.

Upon signing this Agreement, Vendor agrees to abide by all Terms and Conditions set forth herein and in Exhibits attached hereto.

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**Vendor Signature / Date**

We look forward to working with you on a successful Springfest.

Mail to: Riverfest, Inc.  
Julie Shindler  
Special Events/Vendor Coordinator  
500 President Clinton Ave, Suite 217  
Little Rock, AR 72201

Questions: Julie Shindler at the Riverfest office at 501-255-3378  
Or e-mail [vendors@riverfestarkansas.com](mailto:vendors@riverfestarkansas.com)